



CALLINGTON COMMUNITY COLLEGE (ACADEMY TRUST)

ADMISSIONS POLICY CALLINGTON COMMUNITY COLLEGE 2012-13

Callington Community College is an 11-18+ mixed comprehensive school serving the needs of the young people of Callington and the surrounding villages. The college works very closely with its 11 feeder primary schools and aims to provide a seamless education in partnership with these primary schools from the age of 3 to 19. We collaborate closely with our primary schools in aspects of curriculum development, staff training and, in particular, educational philosophy. In order to support the continued development of these strong links with our feeder primary schools applications from students attending one of our 11 feeder primary schools will be considered as high priority in our oversubscription criteria.

The main principle of admission to Callington Community College is to maintain the character of the college as a comprehensive school, providing for the needs of young people within the 11-19 age range, who live in Callington and the surrounding areas, provided that they can be accommodated within the agreed admission limits. We are an inclusive school and welcome all applications. Our uniform policy is intended to encourage a professional appearance and a pride in the school, it is also conscious of health and safety requirements. We have tried to keep this at a reasonable cost while maintaining a level of conformity and are pleased to discuss any concerns you may have regarding uniform items. Admission to our college is not dependent on any 'voluntary' contribution and we have a full range of extra-curricular activities available for all children at no extra cost. We have a full programme of visits for which a charge is made but again we are pleased to discuss any concerns you may have.

The college will endeavour to provide places for students outside this area whose parents wish them to attend Callington Community College provided that they can be accommodated within the agreed admission limits.

This policy is written with full adherence to and in accordance with the Admissions Code of the DCSF, February 2010. All statutory obligations defined within this code apply.

Students will be admitted to Year 7 without reference to ability or aptitude using the procedures detailed in this document, which includes arrangements and criteria that will be applied in the event of oversubscription. The number intended to admit in September 2012 will be 240.

Callington Community College is an Academy and as such, the Governing Body is the admitting authority. The Governing Body operate an equal preference scheme. The college participates in the Local Authority co-ordinated scheme and applicants should adhere to all deadlines within that. All applications for places in Year 7 must be made on the common application form. There is no additional application form or information required by the Governors of Callington Community College.

Children with a statement of special educational needs, that names Callington Community College, will be admitted to the college.

Over subscription

In the event of there being more than 240 applications for places the following admission criteria will be used (in descending order of priority) to allocate places.

1. Children in public care who are looked after at the time of application for a place at the college and who the local authority can confirm will still be looked after at the time of admission to the college (See Note 1).
2. Children with an unequivocal professional recommendation from a school medical officer or educational psychologist that non-placement would result in medical or psychological harm. Parents must complete the relevant section on the application form and attach a medical report from either the school medical officer or educational psychologist, supported by a second opinion from another health professional, such as the child's GP. These reports must set out in particular the reasons why Callington Community College is the most suitable school and what difficulties would occur if the child had to go elsewhere. These reports must be received by the closing date for exceptional late applications (6th January 2012). These applications will be considered by the Admissions Committee (see Note 2). Information received after the published date for receipt of exceptional late applications under the Local Authority's co-ordinated scheme will not be considered.
3. Children who are attending one of the following primary schools on the closing date for applications as part of the co-ordinated admissions scheme in the year preceding admission to secondary school:

Callington Primary School
Calstock Community Primary School
Delaware Community Primary School
Gunnislake Primary School
Harrowbarrow Primary School
Pensilva Primary School
Quethiock Church of England Voluntary Aided Primary School
St Dominic Church of England Voluntary Aided Primary School
St Mellion Church of England Voluntary Aided Primary School
Stoke Climsland Primary School
Upton Cross Primary School
4. Children who have a sibling (see Note 3) attending the college at the time of application and who will still have a sibling attending the college at the proposed date of admission.
5. All other children.

Proof of residence

The college in the event of any discrepancy regarding the child's place of residence may require proof of residence. The college reserves the right to withdraw the offer of a place should it become apparent that such proof of residence is unsubstantiated. The parent reserves the right to appeal against this decision. Please note that when parents live separately, the address used should be the address that the child usually lives at and attends school from. If the child lives equally with both parents at different addresses then an agreement from both parents on the address to be used for admission and transport purposes will be required. It is the parents' responsibility to make this clear on the application form. Parents may be asked to provide acceptable proof that this is the case. In the absence of an agreement by both parents the address at which child benefit payments are received will be used. Parents may be asked to provide acceptable proof that this is the case.

Tie-breaker

In the event of two or more students having equal priority for a place at the college then distance from the home address (front door of the property) to the main entrance gate to the college on Launceston Road, measured 'as the crow flies' using 'dataMap' or an equivalent piece of software designed to measure accurately distances between two addresses will be used as a tie-breaker. Children living closer to the school will have most priority.

Admission outside the normal age group

Although most children will be admitted to the college with their own age group, from time to time parents seek places outside their normal age group for gifted and talented children or those who have experienced problems or missed part of the year, often due to ill health. While it would not normally be appropriate for a child to be placed in a year group that is not concurrent with their chronological age, the college will consider these requests carefully and will make a decision based on the particular circumstances of each case.

In Year Admissions (Admissions outside the coordinated scheme)

Parents seeking a place for their child should contact the Local Authority who will coordinate these admissions.

The parent of any child refused a place at the college in any year group has the right of appeal.

Late Applications

Late applications are those submitted after the closing date of the coordinated admissions scheme and will be dealt with in accordance with that scheme.

Waiting List

If, after the offer of places has been made, the college is over-subscribed, all unsuccessful applications will be placed on the waiting list that will be administered by the Governors of the college in partnership with the Local Authority. Similarly, waiting lists will be maintained for places in any year group that is full or oversubscribed. A child's position on a waiting list will be determined by the college's published over-subscription criteria. Children who are the subject of a direction by the local authority or who are allocated to the school in accordance with the Fair Access Protocol, will take precedence over any child already on the waiting list.

Transfer from Year 11 and applications to the Sixth Form

The number of places available to external applicants to the Sixth Form will vary according to how many internal applications are received and accepted and how many Year 12 students progress onto Year 13. Historically, we have been able to allocate a number of places in Year 12 to external applicants and for this academic year we will be able to allocate at least 15 places. We might exceed this number if the preferred courses of study are not oversubscribed and the applicant has met the relevant entry requirements.

Applicants who do not meet the minimum entry requirements for a course will be denied a place at the college. Entry requirements for each of our courses and pathways in the Sixth Form are available in our Sixth Form prospectus. All entrants to the Sixth Form will be given advice at a course-suitability meeting. Alternative course suggestions might be made at this meeting. This meeting will be held with the Head of Sixth Form.

The parent of any child refused a Sixth Form place at the college has the right of appeal. A child who has been refused a place in the Sixth Form has the right of appeal. This right is in addition to their parent's right of appeal and the child and their parent may appeal separately, or they may do so jointly.

Children with a statement of special educational needs that name Callington Community College will be admitted to the college.

Oversubscription to the Sixth Form

It is not necessary for pupils already in Year 11 at Callington Community College to apply formally for places in year 12, but there will be minimum entry requirements for access onto chosen courses. The same minimum entry requirements will also apply to external candidates. Where a particular course is heavily oversubscribed and we cannot run a parallel course then the places will be offered to those internal candidates who have the better grades at GCSE or subject specific requirements. We will strive to offer alternative courses for any student affected by this criterion.

If there are more than 15 external applications from candidates who meet the entry requirements then every attempt will be made to accommodate them onto a suitable course where numbers allow. However, if necessary, in the event of there being more than 15 applications from external candidates the following admission criteria will be used (in descending order of priority) to allocate places.

1. External applicants who are children in public care who are looked after at the time of application for a place in the Sixth Form and who the local authority can confirm will still be looked after at the time of admission to the college. (See Note 1)
2. In the event of two or more students having equal priority for a place at the college then distance from the home address (front door of the property) to the main entrance gate to the college on Launceston Road, measured 'as the crow flies' using 'dataMap' or an equivalent piece of software designed to measure accurately distances between two addresses will be used as a tie-breaker. Children living closer to the school will have more priority.

Note 1: A supporting statement from the social worker or foster carer should be received by the closing date for applications.

Note 2: the Admissions Committee, comprising the Headteacher, Head of Admissions and a Governor, will consider Applications. The Committee will decide whether the applicant should be given priority under this category.

Note 3: For the purposes of admission arrangements a sibling is defined as a full, half, step, adopted or long-term fostered child living at the same address. In the case of siblings living at a different address the siblings must be blood relatives, in other words share at least one parent.

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