



## CALLINGTON COMMUNITY COLLEGE (FOUNDATION SCHOOL)

# A POLICY FOR USE OF OUTDOOR POOL

### Operational Procedures

The pool at Callington is not a swimming pool, and is utilised during curriculum time for kayaking and scuba-diving only (between 8.30 a.m. – 3.00 p.m.). After 3.00 p.m. and at weekends and school holidays, the pool is available for hire by the public. The following policy is applicable for all users, and will be reviewed annually as circumstances change.

- The pool should be kept locked at all times, with users lining up outside the gate in an orderly manner.
- The pool is only to be utilised for kayaking and scuba-diving, it is not a swimming pool until informed otherwise by the Director of Sport.
- Users must wear footwear at all times whilst in the pool area.
- A suitably qualified person must always be present whilst users are in the pool, with correct ratios adhered to.
- Users will be taught the correct lifting procedures when using the kayaks.
- No activity must take place within the pool area unless the member of staff in charge deems it fit for use.
- Correct pool warning signs/notices will be displayed at all times.
- All equipment will be regularly inspected prior to use and secured safely after use by activity leader.
- Any first aid incidents must be reported immediately and logged in the incident report book. (At the college reception in college time 8.30 a.m. – 3.00 p.m. and at the Sports Centre reception from 3.00 p.m. – 10.00 p.m.).
- All policies of the centre/college will be followed at all times when working with young people.

## **Maintenance**

- The pool will be maintained by a qualified member of the site staff (who holds a pool plant operators qualification). In the absence of the nominated site member, the Sports Centre Manager will deputise.
- The nominated member of site staff will liaise with the Head of PE on a regular basis to arrange a rota of cleaning, ensuring no students or other persons are allowed to enter the pool area, whilst cleaning is in progress.
- Circulation and filtration of the water should be checked daily and recorded in a log book which is accessible to be checked on request.
- Any defects, foreign objects or damage noticed should be noted and drawn to the attention of the nominated member of site staff.
- All staff involved in the maintenance of the pool must be able to swim and if working alone should wear a self-inflating life preserver. (Lone working should only be allowed as a last resort).
- All staff maintaining the pool should hold a first aid qualification.